



Benefit Administration System

Functionality and
Implementation
Services

BRIX™

Implementation Services

BenefitsXML's expert implementation specialists can get an employer set up quickly and according to their specifications. Using the proven methodologies of Discovery, Design & Development, and Testing & Transition, our implementation team can optimize deployment time and ensure a successful launch of the BRIX™ Benefits Administration System.

Services include:

- Initial load of client census data
- Entering company information including:
 - Security groups
 - Payroll groups and schedules
 - Organization structure
 - Customized content
- Benefit plan set-up
- Establish electronic interface with carriers
- Testing
- User training
- Set-up extract for payroll provider

Enrollment Functionality

- Concurrent, multi-year event processing
- Annual enrollment, new hire, and life events management
- Employee and manager self-service
- Flexible eligibility rules management
- Enrollment wizard with dynamic enrollment questions
- Confirmation statements
- Enforces plan entry rules, waiting rules, and grace periods
- Calculate benefits paycheck withholding
- Passive default elections
- Capture and enforce coordination of benefits rules
- Enforce plan-to-plan enrollment dependencies
- Enforce beneficiary-to-beneficiary dependencies
- Capture primary care physician
- Plan comparisons

Benefit Plan Functionality

- Enrollment for core and voluntary products
- EOI management
- Variable rates including age, salary, tobacco, etc.
- Handle disability buy-ups
- COBRA event notification
- HIPAA certificates
- FSA, HSA, HRA contributions

Miscellaneous Functionality

- Customizable client facing interface
- Company specific, role-based security
- Premium billing and reconciliation
- Multiple payroll cycles for each client
- View historical transactions
- Effective dating
- Content and document storage
- Automate life events management